



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
WORK SESSION
MONDAY, SEPTEMBER 21, 2015 – 6:00 P.M.
CITY HALL**

**MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; COUNCILMEMBERS: JIM WINDHAM;
GEORGE HOLT; SARAH DAVIS; LYN PACE; TERRY SMITH; DAVID EADY**

OTHERS PRESENT: Bob Schwartz, City Manager; Dave Harvey, Police Chief; Jody Reid, Utility Superintendent; Lauran Willis, City Clerk; Hoyt & LaTrelle Oliver, Vivian Harris, Myra Frady, Kendra Mayfield, Jeff Wearing, Anderson Wright, Kibbie Hatfield, William Moran, Jody Nolan, Holly Bisig, Chau Nguyen, Paul Warfel.

The meeting was called to order by the Honorable Jerry D. Roseberry, Mayor

Mayor's Announcements

Mayor Roseberry reminded everyone of the procedures regarding meeting conduct. He announced the appointment of a chairperson for the Asbury Street Park Citizens Advisory Committee. He announced the Comprehensive Plan Review by NEGRC at a joint meeting of the five cities in Newton County and the Board of Commissioners to be held at The Center on October 16, 2015. Details are as follows:

MEETING CONDUCT

Tonight's meeting is a work session for the council to discuss items that are likely to be on a future business agenda. Citizen participation is welcome and to facilitate that participation there are a few rules everyone should know.

(A) Anyone wishing to speak on any topic not on the agenda and related to the city may ask to be recognized before the first agenda item is announced.

(B) When an agenda item is announced for discussion the chair will recognize audience members to speak to that topic only. Any attempt to speak on a different topic will be out of order.

(C) All comments should be addressed to the chair and when appropriate the chair will recognize members of the council to comment.

(D) Anyone wanting information about city operations should see the city manager or the city clerk.

ASBURY STREET PARK

I have appointed Mrs. Cheryl Ready chairperson of a new committee to be known as the Asbury Street Park Citizens Advisory Committee. This committee will work with the Tree Board and the City Council in planning and developing the park. Because Newton County is providing a significant amount of the funds, the committee will include citizens from outside the City of Oxford. Also, the Newton County School System will name one person to serve on the committee as will Oxford College.

Each City Council member is asked to name one person to serve on the committee. All nominations should be given to the city manager as he will be working with the committee. The committee chairperson will name additional members to fill specific positions on the committee.

The committee will report to the Tree Board and to the City Council.

COMPREHENSIVE PLAN REVIEW

The State of Georgia now requires that all Comprehensive Plans be reviewed every two years. The reviews must be conducted by the Regional Commission and the highest ranking elected official (or another elected official named by that official) must be present for the review. NEGRC Director of Planning Burke Walker and Senior Planner John Devine will conduct the review at a joint meeting of the five cities in Newton County and the Board of Commissioners.

The review will cover items in the Comprehensive Plan that are to be completed, those items that have been completed and those items that should be removed from the list with explanation. Also any items that should be added will be discussed.

The meeting will be at The Center on October 16, 2015 and will begin at 8:45 am. It is estimated that the meeting will last about two hours. Members of the city council and city staff are urged to attend this meeting. Attachment B

Honorary Councilmember

Mayor Jerry Roseberry introduced Ms. Kibbie Hatfield as honorary councilmember for October as appointed by Councilmember Jim Windham. Councilmember Jim Windham gave a brief biography about Ms. Hatfield.

Electric System

Holly Bisig, regional manager with MEAG, along with Paul Warfel of MEAG and Chau Nguyen, Supervisor of Pricing Sales Support and National Accounts with ECG pricing presented a briefing about Oxford's electric system. Holly covered the History of Oxford with MEAG; Importance of the Electric System; Future of Power Industry; Oxford's Cost Projections and the Current Resource Mix in relation to Long Term Strategy; Contracts; Debt Obligations; and Municipal Competitive Trust credits. Chau Nguyen of Electric Cities of Georgia covered the PSC Rate Comparison with the Retail Customer, KWH and Revenues explaining the Delivered Energy as shown on the MEAG bills over an eleven-month period. Chau also explained the impact in revenue should the city implement a discount for senior citizens. Attachment C

Newton County Hazard Mitigation Plan Update 2015-2020

Jody Noland presented the five year update of the Newton County Hazard Mitigation Plan for 2015-2020 with FEMA and GEMA. We will have a Resolution at the October meeting to adopt the new plan. Attachment D

Oxford College Dining Hall

City Manager Bob Schwartz indicated that Oxford College is getting ready to build a new dining hall for which City Council granted a setback variance for the project at its January meeting. The request for a development permit was reviewed by Planning Commission on September 15th. Through findings of a recent survey there are additional right-of-way issues. Schwartz asked Myra Frady with Oxford College to explain these findings. Myra presented a layout of the Impacts of Moving the Oxford College Dining Hall and explained the discrepancies found as a result of the survey with the building design overlapping the property line 12 to 17 feet and the financial impact it will have on the college as well as the city. Myra asked council to consider a swap of property or a Quit Claim deed. This item will be up for further review at a special called work session on October 5th prior to the regular scheduled meeting at 7:00. Attachment E

Asbury Street Park

This item was discussed in the Mayors Report.

Comprehensive Plan Review

This item was discussed in the Mayors Report.

George Street Park Drainage Bids

City Manager Bob Schwartz reminded Council we will receive bids for this project on Thursday, September 24th at 3:00 PM. We will present the low bid to Council for a decision at the October Meeting. This project was part of the FY2016 budget. After reviewing the condition of a stretch of drainage pipe on the west side of Wesley we have included that additional work in the bid package. We recently cut back the brush in this area and exposed the deteriorating drainage pipe. Attachment F

Groundskeeper Job Description

City Manager Bob Schwartz presented Council with a draft job description for a full time groundskeeper as it was discussed creating this position a month ago. Schwartz asked Council to review the job description and let him know of any necessary changes. Attachment GF

Sidewalks

Councilmember Windham requested this item be tabled for discussion at a later date.

Citywide Survey

Councilmember Windham asked that Council reconsider authorizing a survey of city rights-of-way. After discussion Schwartz indicated he will have a request on the October agenda for Council to approve a purchase order for Jordan Engineering to proceed with this project.

Project Status Reports

This item was tabled for discussion at the October work session. Attachment G

Executive Session

This item was tabled for discussion at a later date.

There being no further business the meeting was adjourned at 8:05pm.

Respectfully Submitted;

Lauran Willis, CMC

City Clerk

Attachments:

- A. Agenda
- B. Mayors Announcements
- C. Power Point from MEAG and ECG
- D. Hazard Mitigation Plan Update 2015-2020
- E. Oxford Dining Hall Impacts
- F. George Street Drainage Bid Contractor List
- G. Draft Job Description for Groundskeeper
- H. Project Status Report

**OXFORD MAYOR AND COUNCIL
WORK SESSION
MONDAY, SEPTEMBER 21, 2015 – 6:00 P.M.
CITY HALL
A G E N D A**

1. **Honorary Councilmember** – Councilmember Windham has appointed Ms. Kibbie Hatfield as the honorary councilmember for October.
2. **Electric System** – Holly Bisig, regional manager with MEAG and Chau Nguyen, Supervisor of Pricing Sales Support and National Accounts with ECG, will present a briefing about our electric system.
3. **Newton County Hazard Mitigation Plan Update 2015-2020** – We will hear from Jody Noland and Katy Westbrook regarding the five year update of the Hazard Mitigation Plan in Newton County with FEMA and GEMA. We will have a Resolution for the October meeting to adopt the new plan.
4. **Oxford College Dining Hall** – Oxford College is getting ready to build a new dining hall. City Council granted a setback variance for the project at its January meeting. The request for a development permit was reviewed by the Planning Commission on September 15th. We have some additional right-of-way issues to discuss with Council.
5. **Asbury Street Park** – Mayor Roseberry will discuss the appointment of the Asbury Street Park Citizens Advisory Committee to advise and assist the Tree Board and the City Council in the planning and development of the Asbury Street Park.
6. **Comprehensive Plan Review** – Working with NEGRC, we have scheduled a comprehensive plan review for all five cities and Newton County for October 16th.
7. * **George Street Park Drainage Bids** – We will receive bids for this project on Thursday, September 24th at 3:00 PM. We will present the low bid to Council for a decision at the October meeting. This project was part of the FY2016 budget. After reviewing the condition of a stretch of drainage pipe on the west side of Wesley we have included that additional work in the bid package. We recently cut back the brush in this area and exposed the deteriorating drainage pipe.
8. * **Groundskeeper Job Description** - We discussed creating this position a month ago and so have enclosed a DRAFT job description.
9. **Sidewalks** - Councilmember Windham asked that we discuss sidewalks.
10. **Citywide Survey** – Councilmember Windham asked that we reconsider authorizing a survey of city rights-of-way.

11. ***Project Status Reports** – Please see attached.

12. **Executive Session** – For discussion of possible real estate transactions.

***Attachments**

OXFORD WORK SESSION SEPTEMBER 21, 2015

Mayor's Announcements

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OXFORD ELECTRIC SYSTEM

City Council Work Session

September 21, 2015

AGENDA



- Advantages of MEAG
 - Oxford's History with MEAG
- Importance of the Electric System
- Future of Power Industry
- Oxford's Cost Projections
- Current Resource Mix
 - Change to Resource Mix; Long Term Strategy
- Contracts; Debt Obligations; MCT Credits

ADVANTAGES OF MEAG



STRENGTH IN NUMBERS

- Access to reliable, competitive generating assets
 - and a diverse fuel portfolio
- The ability to have a more impactful voice with decision makers in government and government agencies

ADVANTAGES OF MEAG



- Access to the largest public power trading entity, The Energy Authority
- Association with an organization that delivers wholesale electricity which is more than 50% emissions-free

OXFORD HISTORY WITH MEAG



- Joined MEAG as 48th Participant in 1986
- Prior to joining, bought wholesale power from Covington
- As part of a public power organization Oxford is able to set local utility rates rather than be regulated by the PSC

IMPORTANCE OF ELECTRIC SYSTEM



Electric Dept as percentage of total city operations:

General Fund	\$ 776,959
Water Fund	\$ 771,951
Solid Waste Fund	\$ 143,884
Electric Fund	\$ 2,059,023
Total	\$ 3,751,817

Electric as percentage of Total Revenues 54.88%

Note: Based on audited FYE 2014 numbers

IMPORTANCE OF ELECTRIC SYSTEM

	FYE 2014	FYE 2013	FYE 2012	FYE 2011	FYE 2010
<i>Electric Fund transfers to General Fund</i>	\$ 300,000	\$ 272,314	\$ 747,343	\$ 384,943	\$ 922,946
<i>Electric Fund transfers to Capital Projects Fund</i>	\$ 657,139	\$ 930,716	\$ 1,501,815	\$ -	\$ -
<i>Water Fund transfers to General Fund</i>	\$ 100,000	\$ -	\$ 1,580	\$ 1,550	\$ 441,041
<i>Water Fund transfers to Capital Projects Fund</i>	\$ -	\$ -	\$ 850,318	\$ -	\$ -
<i>Solid Waste Fund transfers to General Fund</i>	\$ 50,000	\$ -	\$ -	\$ -	\$ -

Note: Some amounts transferred to the Capital fund were possibly for Electric projects that were just accumulated / completed from multiple funding sources; therefore, were handled in the Capital fund.

Note: Based on audited FYE 2014 numbers



FUTURE OF POWER INDUSTRY



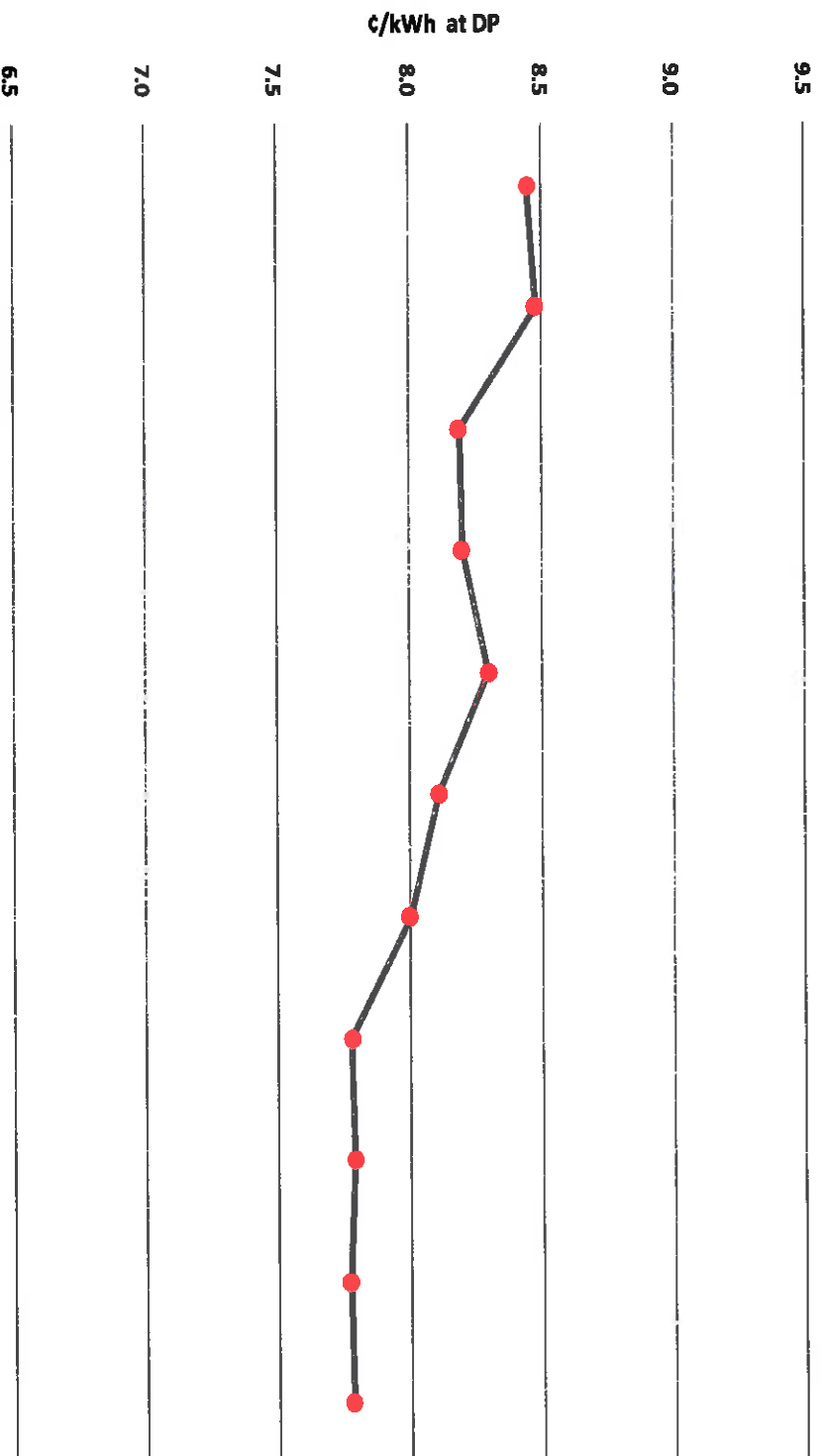
Clean Power Plan

- Key approach to complying with emissions rule is to further reduce coal output
- 2022: must begin implementation for compliance
- 2030: must be fully compliant to rule

OXFORD'S COST PROJECTIONS



Oxford's ¢/kWh Comparisons

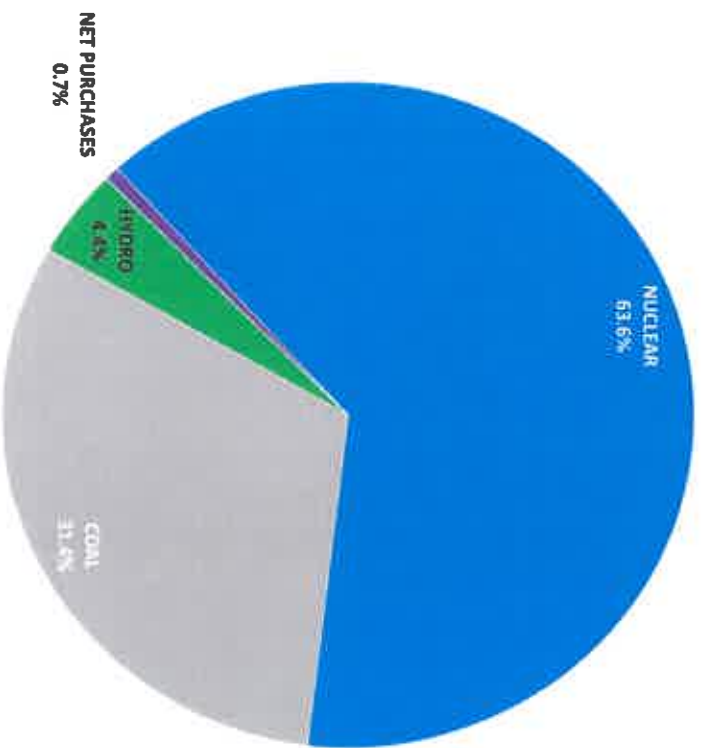


Forecast cent/kWh	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
	8.450	8.481	8.190	8.200	8.300	8.110	8.000	7.778	7.790	7.770	7.780

Note: Based on 2015 Final Budget, 2016 Prelim Budget, and 10-year POR from April 2015

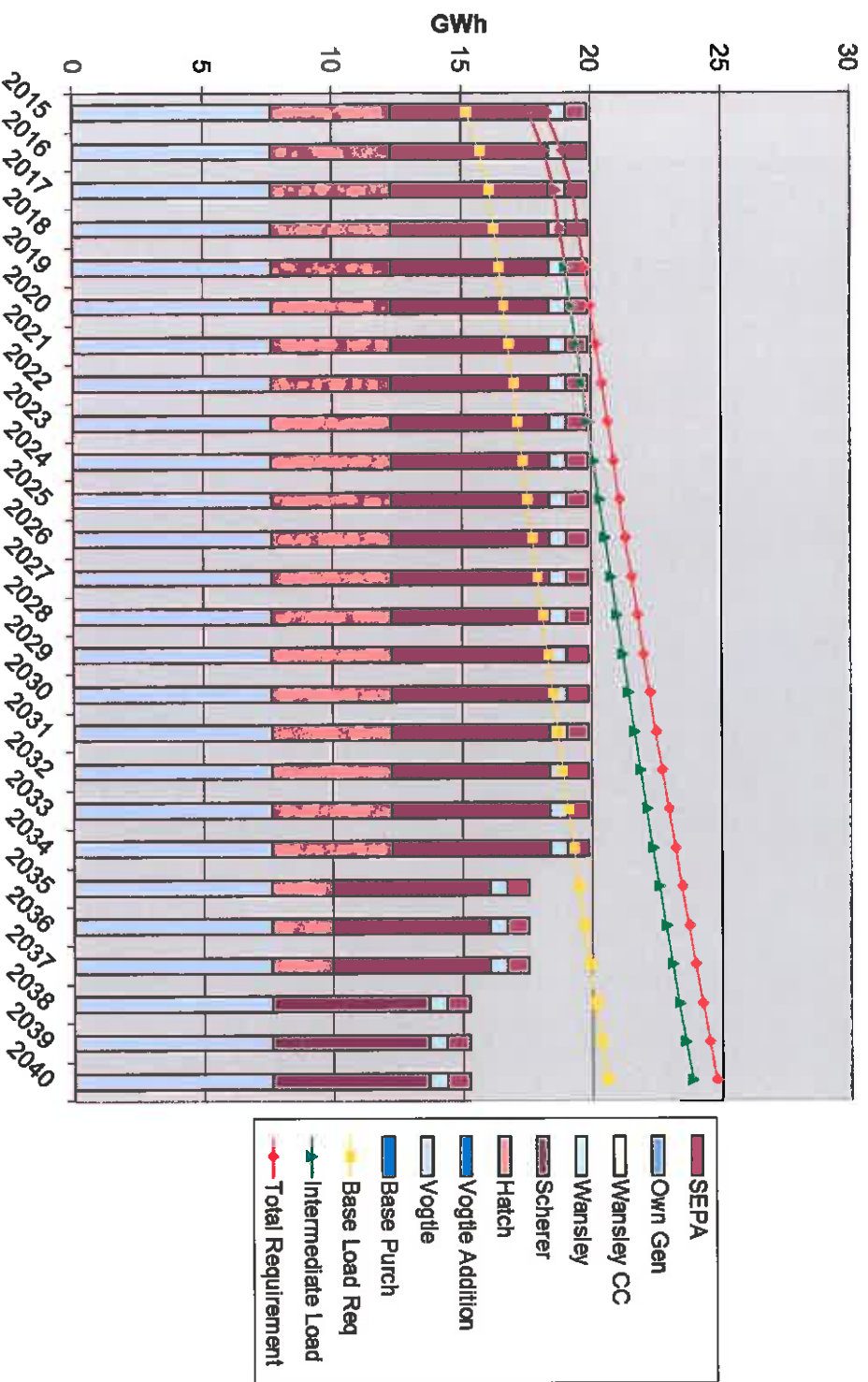
Note: Does not reflect any changes that may occur due to Clean Power Plan Implementation.

RESOURCE MIX



LONG TERM STRATEGY

City of Oxford Energy Requirements



CONTRACTS



- Plant Scherer & Plant Wansley (Coal);
Plant Hatch & Plant Vogtle (Nuclear):
 - P1, 2, 3 & 4 Power Sales Contract
 - Expiration Date: June 1, 2054
- **SEPA (Hydroelectric):**
 - Southeastern Power Administration
 - Expiration Date: September 30, 2016;
 - Beyond 9/30/16: Year to Year with 23 month opt out

DEBT OBLIGATIONS



- Plant Scherer: \$1.75M
- Plant Wansley: \$372K
- Plant Hatch: \$606K
- Plant Vogtle 1 & 2: \$1.99M

Note: Above are Principal balances.

MUNICIPAL COMPETITIVE TRUST



Remaining Estimate of MCT Credits:

- Calendar Year (MEAG):
 - 2016: \$215,423
 - 2017: \$183,751
 - 2018: \$152,958
- Fiscal Year (Oxford):
 - FY17: \$199,588
 - FY18: \$168,355
 - FY19: \$76,479



EECG

electric cities of georgia

City of Oxford

Electric Review

Chau Nguyen, ECG

09.21.15

PSC Rate Comparisons

- Electric rate is competitive with Georgia Power

CLASS	USAGE	GPC	Oxford	Difference	%
RESIDENTIAL SUMMER	500 kWh	\$66.58	\$69.00	\$2.42	3.51%
RESIDENTIAL SUMMER	1000 kWh	\$136.76	\$139.00	\$2.24	1.61%
RESIDENTIAL SUMMER	1500 kWh	\$215.69	\$213.00	(\$2.69)	-1.26%
RESIDENTIAL SUMMER	2000 kWh	\$294.60	\$287.00	(\$7.60)	-2.65%



Retail Customer, KWH, Revenues

- Residential accounts for the most kWh and revenues
- Oxford College uses slightly more and pays almost the same amount.

Rate Class	Customer Count	%	Retail KWH	%	Retail Sales \$	%
Residential	604	82%	7,711,864	45%	\$945,705	47%
Commercial	79	11%	1,347,804	8%	\$225,946	11%
Municipal	4	1%	166,758	1%	\$16,106	1%
College	54	7%	7,836,974	46%	\$822,731	41%
Total	740	100%	17,063,400	100%	\$2,010,487	100%



Delivered Energy (As Shown on MEAG Bills @ DP)



YEAR	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
MWH	14,733	15,162	15,626	16,536	16,977	16,749	18,435	17,445	16,727	16,425	17,438



Senior Citizen Discounts

- Some MEAG cities provide senior discount to qualified customers
 - 65 years old or older
 - Combined total annual income < \$23,540
- Assumed 10% of 604 residences qualified, costs of providing senior discount

<i>Discount per bill per month</i>	<i>Discount per bill per year</i>	<i># of Senior accounts</i>	<i>Revenue Impact</i>
-\$5	-\$60	61	-\$3,660
-\$6	-\$72	61	-\$4,392
-\$7	-\$84	61	-\$5,124
-\$8	-\$96	61	-\$5,856
-\$9	-\$108	61	-\$6,588
-\$10	-\$120	61	-\$7,320



RESOLUTION – CITY OF OXFORD

NEWTON COUNTY HAZARD MITIGATION PLAN UPDATE 2015-2020

WHEREAS, NEWTON County and its municipalities recognize that it is threatened by a number of different types of natural and man-made hazards that can result in loss of life, property loss, economic hardship and threats to public health and safety; and

WHEREAS, the Federal Emergency Management Agency (FEMA) has required that every county and municipality have a pre-disaster mitigation plan in place, and requires the adoption of such plans in order to receive funding from the Hazard Mitigation Grant Program; and

WHEREAS, a Hazard Mitigation Plan is a community's plan for evaluating hazards, identifying resources and capabilities, selecting appropriate actions, and developing and implementing the preferred mitigation actions to eliminate or reduce future damage in order to protect the health, safety and welfare of the residents in the community; and

WHEREAS, the NEWTON County Hazard Mitigation Plan Update 2015 - 2020 has been prepared in accordance with FEMA requirements at 44 CFR 201.6; and

WHEREAS, the Plan will be updated every five years;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of NEWTON County, Georgia and the Mayors and City Councils of the Cities of COVINGTON, MANSFIELD, OXFORD, and PORTERDALE and the Town Council of the Town of NEWBORN, each meeting in respective session, that:

1) NEWTON County, Georgia and the Cities of COVINGTON, MANSFIELD, OXFORD, and PORTERDALE and the Town Council of the Town of NEWBORN have adopted the NEWTON County Hazard Mitigation Plan Update 2015 - 2020; and

2) It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range mitigation planning and budgeting for NEWTON County and its municipalities.

PASSED, APPROVED AND ADOPTED by the **CITY COUNCIL OF OXFORD, GEORGIA**, in regular session this _____ day of _____, 2015.

Mayor

City Clerk

George Street Park Drainage Improvements Prospective Bidders List

<u>Bidder</u>	<u>Company</u>	<u>email</u>
Huie Stewart	Ace Kimbell Services	huiestewart@gmail.com
George Stokes	Stokes Construction	gstocon42@aol.com
Gina Shelnutt	Anderson Grading and Pipeline, LLC	gina@andersongrading.com
Ray Cline	Cline Const Service Corp	clineserv@aol.com
Debora Durham	MVP Piping	debora@mvppiping.com
Tamara Isbell	Site Engineering, Inc.	tamara@siteengineeringinc.com
Michael Huston	iSqFt	mhuston@ISQFT.com
Amrita Rakshit	Data Acquisition Group	projects@cmdgroup.com

Sent	Provided	Address
<u>Electronic Pkg</u>	<u>Paper Copy</u>	
9/9/2015		436 W. Macedonia Church Rd., Oxford 30054
9/8/2015		Newton County
9/4/2015		134.5 N. Broad St., PO Box 602, Monroe, GA 30655
9/2/2015		342 Farr Rd., Columbus, GA 31907
9/14/2015		Acworth, GA
9/16/2015		7025 Best Friend Rd, Atlanta, GA 30340
9/4/2015		4500 Lake Forest Drive, Suite 502, Cincinnati, OH 45242
9/4/2015		



JOB TITLE: Groundskeeper

DEPARTMENT: Public Works

JOB SUMMARY: This position is responsible for operating mowing equipment to maintain grounds of parks, trails, and city properties, and maintaining trees and plantings.

MAJOR DUTIES:

- Operates a zero-turn mower and bush hog to cut grass on all city property, trails, and city rights-of-way.
- Operates a push mower, weed eater, and trimmers to cut and trim grass and prune hedges. Also edges sidewalks and pavement edges when necessary.
- Performs tree maintenance duties including low level trimming, mulching, and watering.
- Plants and maintains flower beds, rain gardens, and shrubs.
- Operates a chain saw and other small equipment to cut and clear unwanted or dead trees from parks or city grounds. Operates debris blowers either hand carried or mounted on a golf cart.
- Performs such laboring duties as placing sod, spreading fertilizer, picking up litter, emptying trash cans, and blowing or raking leaves.
- Performs routine maintenance on equipment; sharpens or changes blades, preventive maintenance on mowing decks and small engines.
- Clears debris from storm drains; grades ditches for proper drainage. Assists with maintenance required by storm water regulations and storm water ordinance.
- Assists with DOT required traffic control on construction and repair projects.
- Pick up trash and debris on streets, trails, and rights-of-way.
- Performs other related duties as assigned.

KNOWLEDGE REQUIRED BY THE POSITION:

- Knowledge of safety procedures pertaining to public works activities.
- Knowledge of city geography, city streets, and rights-of-way boundaries.
- Skill in operating groundskeeping equipment.
- Ability to acquire training and learn new skills required for flower bed maintenance, tree trimming, and mulching

SUPERVISORY CONTROLS: The Supervisor of Public Works and Utilities assigns work in terms of general instructions. The Supervisor reviews work in progress and upon completion for compliance with instructions and procedures, accuracy, and the nature and propriety of the final results.

GUIDELINES: Guidelines include city and department policies and procedures, safety guidelines, and supervisory instructions. These guidelines are generally clear and specific, but may require some interpretation in application.

COMPLEXITY: The work consists of related equipment operation duties in the maintenance of grounds. Inclement weather conditions contribute to the complexity of the work.

SCOPE AND EFFECT: The purpose of this position is to cut grass and perform other related duties to maintain city properties. Successful performance helps ensure attractive and well maintained grounds in parks and properties.

PERSONAL CONTACTS: Contacts are typically with co-workers, city employees, and the general public.

PURPOSE OF CONTACTS: Contacts are typically to provide services.

PHYSICAL DEMANDS: The work is typically performed while intermittently sitting, standing, bending, crouching, or stooping. The employee must occasionally lift light and heavy objects, climb ladders, and use equipment requiring a high degree of dexterity.

WORK ENVIRONMENT: The work is performed outdoors, where the employee is exposed to occasional inclement weather, noise, dust, dirt, grease, and machinery with moving parts. The work may require the use of protective devices such as masks, goggles, and gloves.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY: None.

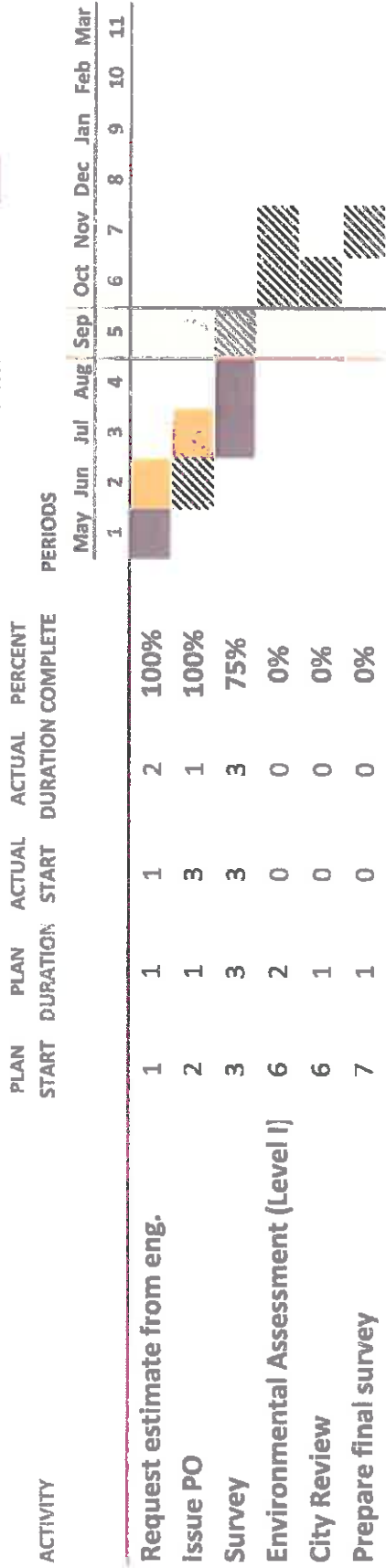
MINIMUM QUALIFICATIONS:

- High school diploma or GED. Ability to read, write, and perform basic mathematical calculations.
- Experience with equipment such as lawn mowers, debris blowers, and weed eaters.
- Possession of a valid driver's license issued by the State of Georgia, with a 3-year clear record with the DMV.
- Prefer experience with a bush hog, and experience and skills in tree planting, pruning, mulching, and landscape horticulture.

5- Asbury Park Survey

\$6,700

Period Highlight: 5



8. Electric System Improvements

\$100,000

Period Highlight: 3

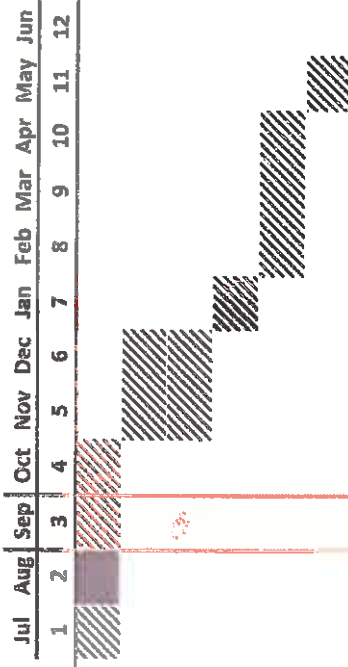
Plan Actual % Complete

PLAN PLAN ACTUAL ACTUAL PERCENT
START DURATION START DURATION COMPLETE

PERIODS

Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun
1 2 3 4 5 6 7 8 9 10 11 12

ACTIVITY	PLAN START	PLAN DURATION	ACTUAL START	ACTUAL DURATION	PERCENT COMPLETE
Jody work with ECG to plan Bonnell St	2	3	2	0	10%
Bids on materials	5	2	0	0	0%
Bids on labor	5	2	0	0	0%
Award bids, issue PO	7	1	0	0	0%
Construction	8	3	0	0	0%
Final Inspection	11	1	0	0	0%



9. George St Park Drainage

\$40,000

Period Highlight: 4



ACTIVITY	PLAN START	PLAN DURATION	ACTUAL START	ACTUAL DURATION	PERCENT COMPLETE
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PERIODS	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
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Prepare bid documents	2	1	2	2	100%
Advertise for Bids	2	1	3	1	100%
Award Bid	4	1	0	0	0%
Preconstruction conference	4	1	0	0	0%
Construction	5	3	0	0	0%
Final Inspection	8	1	0	0	0%

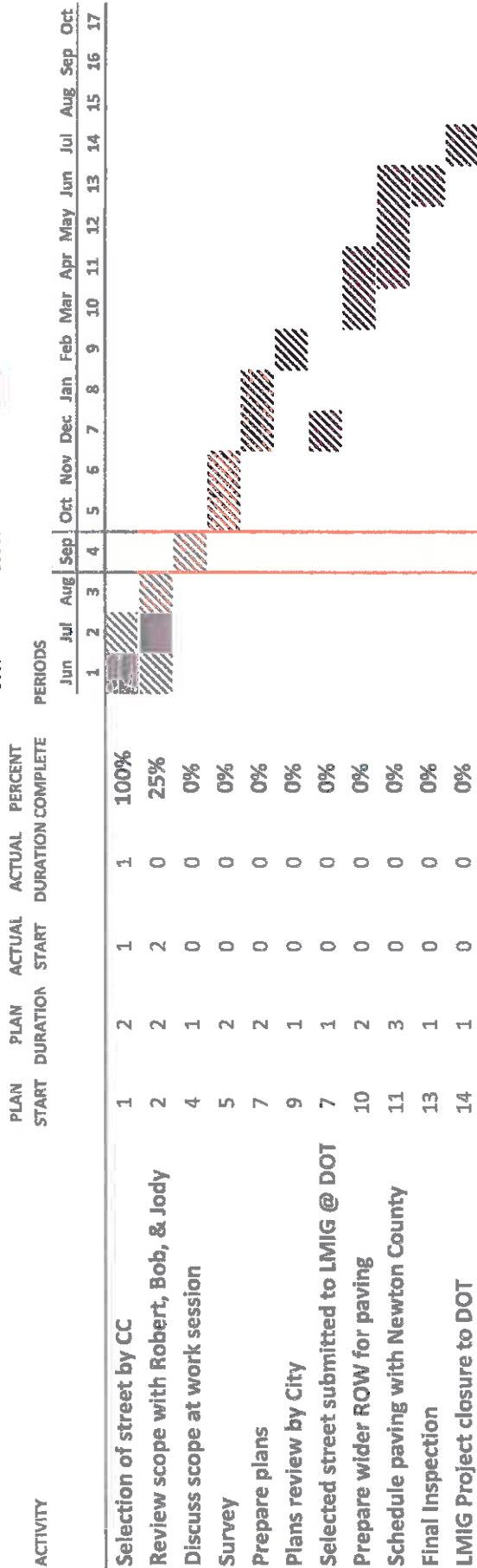


15. Street Repairs

\$32,000

Period Highlight: 4

Plan Actual % Complete



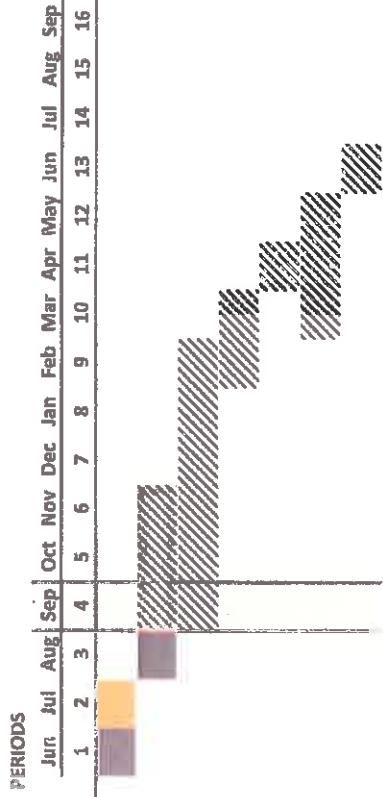
16. Survey of ROW

\$49,000

Period Highlight: 4

Plan Actual % Complete

ACTIVITY	PLAN START	PLAN DURATION	ACTUAL START	ACTUAL DURATION	PERCENT COMPLETE
Issue PO - covering unopened ROW	1	1	1	2	100%
Documents and previous surveys review	3	4	3	4	10%
Field work	4	6	0	0	0%
Assemble preliminary survey	9	2	0	0	0%
Review by city	11	1	0	0	0%
Additional field work	10	3	0	0	0%
Completion	13	1	0	0	0%

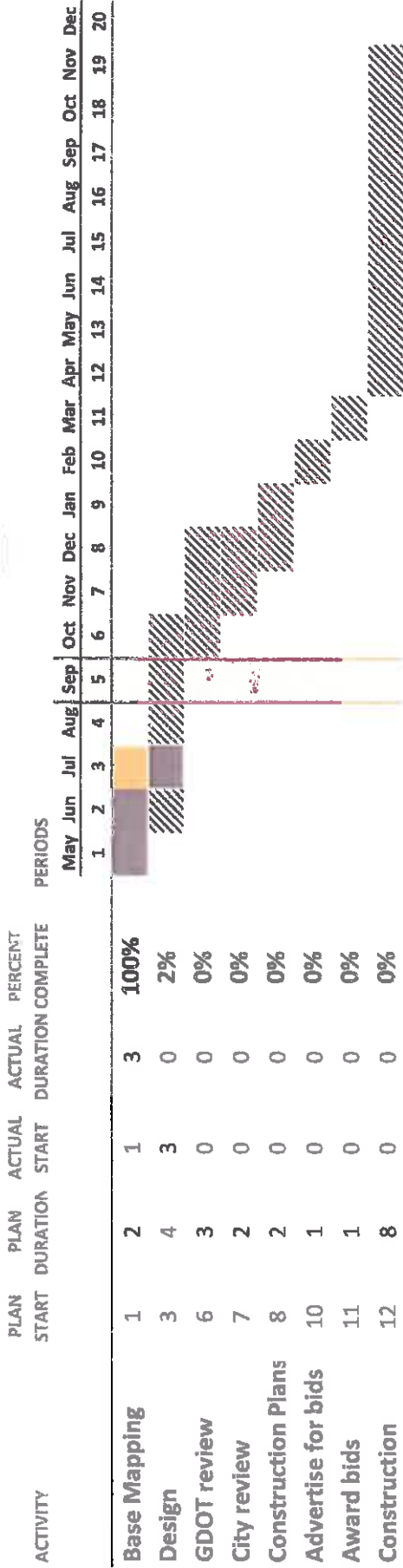


20. Whatcoat Street

\$200,000

Period Highlight: 5

 Plan
  Actual
  % Complete



Project	Date	Status
2 Cemetery Mapping		
Assigned: Lauran; STARTED 7/1/14; Discussed at Council meeting 8/6/2011	7/16/2014	Contractor will start in August; plans to finish by end of October.
	6/15/2015	Lauran and Len agreed the project for ground penetrating radar for SE section of cemetery will start in August.
	8/13/2015	Len is to begin work September 7 - 9.
	9/7/2015	Len started work.

3 City Hall and grounds		
Assigned: Lauran	6/1/2015	Included in FY2016 capital budget.
	8/14/2015	Meet with Cheryl Ready of Tree Board to discuss selections.
	9/1/2015	Order planters
	10/1/2015	Install planters.

7 Electric Conduit/Line Projects		
Assigned: Jody	6/1/2015	Included in FY2016 capital budget.
	???	Appoint CC ad hoc committee to review project. This may include WiFi, fiber, and automatic meter reading.

10 Moore Street Sidewalk		
Assigned: Jody & Bob; STARTED 7/1/14	7/21/2014	Robert Jordan to discuss with Council at July 21 work session.
	2/2/2015	Oxford College is conducting a drainage study of the impact of the sidewalk on the runoff from the woods north of Moore Street. Study should be complete in June.
	6/15/2015	Waiting for OxC study to be complete.
	9/8/2015	OxC is waiting for study to be approved by Emory.

11 Pedestrian Bridges/Sidewalk		
STARTED 7/1/14; grant accepted 11/5/2012; managed by City of Covington	7/21/2014	Proposed sidewalk now extends to Fletcher St. URS Engineering is working on plans for pedestrian bridge and sidewalk under contract with City of Covington.
	8/17/2015	Construction is scheduled to start June 2017

19 Wayfinding Signs		
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Project	Date	Status
Assigned: Bob	6/1/2015	Included in FY2016 capital budget.
	9/21/2015	set up CC committee to propose signs.

Perpetrator Crossing on SR81	Date	Status
	3/2/2015	Ongoing discussions with Oxford College and GDOT.
	5/18/2015	GDOT may fund entire project.
	6/15/2015	Project will be funded by Oxford College.
	7/20/2015	Waiting for approval from DOT
	8/17/2015	Received approval from GDOT; ordered equipment.

Determine who is 100' from a sewer line and how to enforce ordinance	Date	Status
	5/2/2015	We will have a report to Council for the January work session.
	6/15/2015	23 homes identified. 13 connected. 2 with court dates. 8 waiting for revised deadlines or for tap to be installed.
	7/20/2015	Only 4 homes left to go.
	9/8/2015	Only 2 homes left to go.